



# Leadership Team Meeting Agenda

Penryn Exchange Green: 31/01/2017, 4pm

## 1. Welcome, Introductions, Apologies

### Present:

LB Lisa Burton	FXU Student Voice Chair
ACC Amanda Chetwynd-Cowieson	FXU President Student Experience
CiC Ciaran Clarke	FXU Postgraduate Research Officer (Falmouth)
JC Jamal Clarke	FXU Societies Officer
KC Kieran Cutting	FXU Community Officer
EF Emily Fergusson	FXU Biosciences Subject Chair
BF Bella Frimpong	FXU Liberation Chair
JG Jack Gardner	FXU Open Falmouth Officer
LG Laura Goodhead	FXU Open Exeter Officer
SG Sam Green	FXU Postgraduate Research Officer (Exeter)
BaH Bailey Hoare	FXU Taught Postgraduate Officer (Exeter)
OM Ollie Mas	FXU Politics Subject Chair
SM Sebastian Mitchell	FXU Faith Committee Chair
TMR Tom Murray Richards	FXU President Exeter
DP Dean Pomeroy	FXU Undergraduate Education Officer (Exeter)
LRh Lucas Rhys	FXU Communication Design Department Rep
MR Miriam Richter	FXU Undergraduate Education Officer (Falmouth)
DR Dwayne Roberts	FXU Music & Theatre Arts Department Rep
JS Jaimin Sadiwala	FXU Sports Officer
CS Chris Slessor	FXU President Falmouth
OS Olly Smith	FXU Business Subject Chair
HS Hannah Smith	FXU RAD (Raise & Donate) President
SS Sienna Somers	FXU Environment & Ethics Officer
TU Tom Ullander	FXU Business Department Rep
AW Alexa Webster	FXU President Community & Welfare
EW Ellen Whitby	FXU Volunteering Officer
JW Jessica White	FXU Writing & Journalism Department Rep

### Also Present:

MaB Matt Blewett FXU Research & Engagement Co-Ordinator  
GP George Perry` FXU Widening Participation Intern  
BR Ben Rowsell FXU Student Voice Director

### Apologies:

MB Mathilde Baade	FXU International Officer
BH Bryony Hacker	FXU Art Department Rep
LH Liz Hull	FXU Geography & Environment Subject Chair
EJ Ed Johnson	FXU CSM PG Subject Chair
AL Abbie Lavis	FXU Geography Subject Chair
TR Tom Ridgeon	FXU Biosciences Subject Chair

RS Rosie Stewart  
AT Anne Thorn  
CW Caitlin Westgate  
BW Becci Winstone

FXU Clean Energy Subject Chair  
FXU Mature Student Officer  
FXU Communication Design Department Rep  
FXU Taught Postgraduate Officer (Falmouth)

Attendees 27 in total – quorate reached.

## 2. Approve Minutes of Previous Meeting (6<sup>th</sup> December)

Minutes of 6<sup>th</sup> December 2016, proposed - AW, seconded – SG. passed

## 3. Matters arising

At the last [Leadership Team Meeting](#) it was asked “Should NUS conduct and publish a risk assessment and equality impact assessment before finalising the NSS boycott / sabotage action?” and FXU voted “Yes”. This was a national vote, and ACC reported that nationally the motion was [passed](#) and NUS have [published](#) a risk assessment and equality impact assessment.

## 4. Questions

These were asked anonymously via [Padlet](#):

Academic General

**What feedback has there been about how effective student reps have been so far this year?**

CS – We have had some good feedback. We have just concluded a review of the Falmouth Rep Scheme. The majority of feedback was positive. We do need to work out the Department Rep role on the department board working group, and the support system for all reps. There was significant feedback about academic staff being made aware of how the rep system works, and that the Department Rep collates feedback across SSLGs.

TMR – From the Exeter perspective I think it works quite well. It is really important that the reporting structure from student to course rep, to subject chair, to Dean’s role and to my role works, but also that students can input anywhere in that structure at each level.

Academic Exeter

**How can we stop undergraduate students using the Masters suite? As people are already struggling for space.**

TMR – They are putting swipe access on the door as soon as possible.

**Has there been any progress on the exemplar essay front?**

TMR - There has been a little progress in that feedback has been collated but we are having problems convincing the University that the feedback is valid, and the University does not necessarily agree that handing people examples is the best way to get them to learn themselves, therefore we might end up doing it in a slightly different way. We are still working on this, but progress is slow. If you would like to talk about exemplar essays then please contact me.

**Is lecture capture being used effectively?**

TMR – This is difficult to measure. We are trying to get stats on the percentage of people using lecture capture as opposed to opting out of it. Our course reps indicate this is not widely used and many lecturers opt out.

We are trying to get a sense of how lecturers have opted out and whether some are not doing it but have not informed the University, or just not doing it. With concerns around intellectual property, this is always going to be a difficult subject with academics and so success will be a “slow burn” rather than overnight. It is really good for accessibility and good for students but it needs more time to become embedded in the system.

CS – we are trialling lecture capture in the shared campus space in Falmouth as well come September.

Academic Falmouth

**Do you feel Falmouth senior staff are being more listening to us? Or are they carrying on as they always have?**

CS – I do not know the context of what happened before me, but they are certainly listening to me now. The enhancement of Falmouth Rep structures where we are now in the position to close feedback loops means that information from SSLGs are now fed up to me so I can say with confidence 85% of 2<sup>nd</sup> year acting think this. I said the five departments on Falmouth campus were not impressed with the quality of the reprographics on the Falmouth campus and within two months, there are now steps in place for large scale printing service. So they are definitely listening to us and taking the student voice seriously. I do not doubt that they ever did, but I think the information was not communicated properly.

**Are you confident that you are an independent voice from the University?**

CS – Yes.

**Any update on the Falmouth Newsletter from Paris Richardson?**

CS – Falmouth are in final stages of preparing all-student newsletter. They did not have the facility to communicate with all of their students previously, but it is coming in a week.

Falmouth/Experience

**How are Truro first years finding living so far from their campus?**

ACC – Its very mixed as some students in Truro are now looking for second year houses in Truro and don't want to leave even though they were offered additional help to find housing closer. Some people have dropped out of the university and cited Truro as their reason, so it is very mixed. This year there were 70 students housed in Truro, and a lot are saying they do not feel part of any community, not even the University. Next year there will be 150 students in Truro who may form a community together, but it may not be ideal and they may feel just as distant.

CS - We are working on practical issues such as getting students here in time for 9am lectures, and the transport of equipment. We are constantly feeding these issues back.

Experience

**Are societies using spaces at Wood Lane?**

ACC – Not as much as they could do. I am working with Jamal, the societies officer, so future “refreshers fayre” could potentially be held at Woodlane. There are some societies doing quite specific stuff down there, but there are issues with facilities, room bookings, which are constantly being worked on but its not moving as quick as any of us would like. There is improvement, and it is better but there could be more of an effort.

Experience /Welfare

**What is the current situation with regards to private student housing developments?**

AW – Private development affects students and the local communities who feel very passionate about it. There is speculative plot buying. Falmouth Town Council seem to be saying “No” to most things and its trying to get that healthy balance between location that is good for the students but not somewhere encroaching on family homes. Students do understand, but its frustrating as we are all struggling to find somewhere to live. Right now there are 57 rooms available in the private sector (not just purpose-built student accommodation) that students could move into. We will probably know more at the end of February / beginning of March. We are meeting with the accommodation office and also meeting the local councils regularly to try at the moment to monitor the situation.

ACC- There will also be additional house-hunting sessions in April/May/June.

Welfare

**How is the Faith Committee getting on?**

AW – Pass to chair of committee.

SM – Update from my notes:

- We are working on ISoc's “Believe and do good month”.
- Working with the Liberation committee to provide support for people of faith in those groups.
- Talked about group needs, for example the Pagan Society need a fire-pit, and our growing muslim students on campus to have a daily prayer space with washing facilities.

## 5. Make a Change tab referrals

TMR proposed a vote, 2<sup>nd</sup> by AW to add the option to abstain on these votes.

For	25
Against	0
Defer	0

[Put healthy snacks in the queue in the shop](#)

For	22
Against	0
Abstain	3
Defer	0

Passed to ACC to take forward – with the addition of the queue in the stannary as you could lose your space if you are in the queue and leave it to get a healthy snack if you do not have enough money for the minimum spend (for example).

## 6. Call for contributions (Impact Report)

LB – Can everybody think about what you have achieved in your role and pass it to Matt.

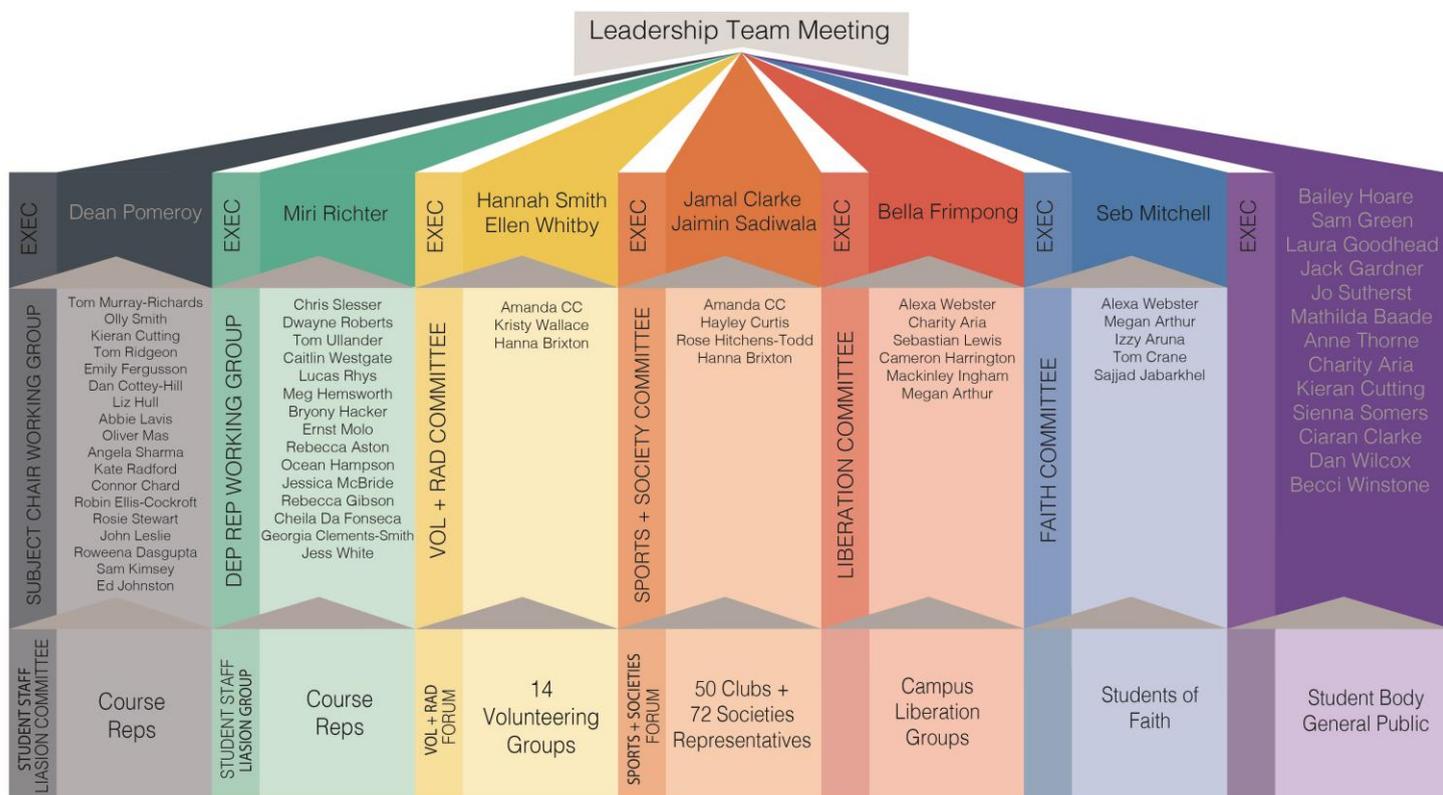
AW - Each year we do an impact report to show what we have done for students and we want to include the work that you do, so that would give you credit and show what great work gets done.

## 7. AGM

The next [AGM](#) will take place on the 17<sup>th</sup> February, Chapel Lecture Theatre, 4pm.

## 8. Democracy Review (TMR)

TMR presented proposed structure to rebalance the leadership team and devolve decision making to the right groups. The main change would be that the education officers of Falmouth and Exeter would represent their department reps and subject chairs respectively, and the department reps and subject chairs would no longer form part of the Leadership Team:



It was stressed that any student can attend the Leadership Team meeting.

CS reminded people that the last meeting did not feel that the infrastructure was in place to enable this proposal to work, but hoped that everyone was reassured now that the department rep working group had met a couple of times.

JW – Will department reps get more contact? I have not received much information.

CS – You will have your 1:1 sessions as well as the department rep working group, which I would encourage all department reps to attend. I would also expect the education officer to contact you as well.

KC – This group is marketed as strategic decision making body and over-prioritising education means it does not work as such. We do need things being given equal weight and so long as the upwards and downwards communication works, then this structure should be better.

AW – Make this group balanced with equal representation and equal say – as fair as possible and delegate authority for those areas.

DR – In some places in the layout you have two execs. Do they have one vote between them?

ACC - They still represent different groups, so still have one vote each. It is like combining subject chairs and department reps under an education committee, they are still different groups with their own executive officer.

CS – Hope that Falmouth departments can see the commitment we have to enhance the rep structure.

Vote:

For: 25

Against: 0

Abstain: 0

Defer: 0

This proposal now needs to be passed to the trustees for approval.

## 9. AOB Next meeting and Close

1. There have been over 900 views on the live stream
2. **Make a Change** discussion
  - Do use it

- It has made genuine change
- Need top level guidance – **Presidents to take forward**

3. SG – Have you heard anything about undergraduates using the post graduate suite?

LB – It was a question on the padlet earlier, the response was there will be a swipe card installed asap

4. DP – questions from the Livestream

- I want to see someone dab – HS did
- Cheaper avocados in the shop – pass to shop
- Sing a song – this happened at the start of the meeting
- Sanction the sale of olive oil in the upper – LB dismissed.
- Some finding it quiet.

5. JC – what is happening to the FXU Loyalty card?

TMR – this was one of my manifesto points. This will happen but will take a long time.

6. HS – Please give update on last meetings vote on using locally sourced coffee?

ACC – This is with the bar manager who is looking into it as it would change the prices of some drinks. I don't think it is very likely, but if it does happen it would be at the end of current supply contracts.

Next Leadership team meeting on March 14th 2017 @ Falmouth Campus 4:00pm Seminar A, but AGM on 17<sup>th</sup> Feb comes first. If you cannot come, then please let us know.